



EXTERNAL JOB FORUM

Applications are awaited from dynamic people for the following challenging positions.

Our policy is to provide equal employment opportunities to all qualified persons without regard to race, religious belief, age, national origin, marital status, physical disabilities, HIV status, gender, social origin, culture, political opinion or conscience and sexual orientation.

It is our intention to promote representivity in the City of Tshwane through the filling of these positions. Candidates whose transfer/promotion/appointment will promote representivity will therefore receive preference.

- The salary scales as indicated in the advertisements.
- The appointment letter will indicate that the appointee waives the rights applicable to his/her previous service contract. The appointee will thus in no circumstances be entitled to benefits coupled to his/her previous post.
- Salary will be based on the appointment requirements as put out in the interim Grading Scheme of Tshwane, which may result in the increase or decrease of your current salary.
- The advertised salary scale will be applicable, without any exception.
- Please attach certified copies of all RELEVANT qualifications (Gr. 12, ID, tertiary diploma/degree, driver's license, trade diploma etc.).
- If the applicant fails to submit the required documentation during or prior to the interviews, such application may be disregarded.
- Please attach a separate CV for EACH position that you apply for.
- No late applications will be accepted
- Please indicate whether you are permanent, part-time, temporary or a contract employee.
- If you do not receive correspondence from our office within 21 days of the closing date, please consider your application unsuccessful.
- Total estimated remuneration package is mostly calculated as follows: Sum of salary, bonus, pension and group scheme
- Please hand in your CV, clearly indicating for which position you are applying for (job title and number (not the SAP nr) of position in this Job Forum), AS WELL AS YOUR PAY NUMBER, to ONE of the following offices:

One-Stop Centre Human Resource Division City of Tshwane Metropolitan Municipality 1st Floor Bothongo Plaza West-Building (Between Andries and Van der Walt Streets) 271 Schoeman Street	Temba: Customer Care Centre Stand 4424, Unit 2, Temba/Kudube	Akasia: Customer Care Centre 16 Dale Ave, Karen Park
	Mamelodi (Mini Munitoria) Office Block B, No. 9481 Makhubela Street	Eersterust Eersterust Civic Centre, Ground Floor, Cnr. P.S Fourie and Hans Coverdale West Road
Mabopane: Customer Care Centre Block X, Stand 1653	Soshanguve: Customer Care Centre Cnr Commissioner and Thantlhagane Streets, Stand 2275, Block F, West Soshanguve	Garankuwa: Customer Care Centre Erf 9111 Setlogelo street Zone 5 Ga rankuwa
Atteridgeville Office Block E, 1-12 Atteridgeville		
Centurion: Customer Care Centre Cnr Basden & Rabie Streets Administrative Offices Block D	Laudium: Customer Care Centre Cnr Tangerine & 6 th Streets Laudium Community Centre	Olievenhoutbosch: Customer Care Centre; Cnr Rathabile & Lebogong Streets; Olievenhoutbosch Thusong Centre

Applications must be handed in at ONE of the above-mentioned offices before or on the closing date.
 No electronic/faxed applications will be accepted.

CLOSING DATE: 30 JANUARY 2010: 12:00
THIS ADVERTISEMENT START WITH POSITION NR 33

DEPARTMENT: PUBLIC WORKS & INFRASTRUCTURE DEVELOPMENT

Division: Water and Sanitation

Section: Waste Water Treatment

Re-advertisement

33. SENIOR PROCESS CONTROLLER

Scale: R 121 980 – 193 824 per annum

Estimated remuneration package: R 155 609.74 – 247 261.60 per annum

Appointment requirements: Appropriate career-related qualification and experience.
Qualification in Waste Water Treatment field
Relevant experience in Waste Water Treatment
A valid Code B Drivers license

Personal attributes and/or competencies: Mobility to be able to carry out supervision of operations in specific areas.
General good health and a sound mental state; Annual hearing tests as well as Hepatitis immunization as for OHS reps.
The potential incumbent's record of service and performance should testify of the following qualities: Decisiveness; Sense of customer care; Sense of appropriate public / private interaction; Sense of management of change; Sense of stress management; Sense of participatory management; Leadership skills; Innovative thinking; Analytical thinking; Reliability; Good human relations; Independence regarding the execution of assigned duties; Positive attitude; Good communication skills (verbal and written) and trainability.

Primary function: To operate the mechanical, electrical, electronic equipment as well as the biological and chemical process at the relevant treatment works
Responsible for the effective and efficient operations of the waste water treatment process to purify waste water that is discharged to the Waste Water Treatment Plants, to meet the requirements of the permits issued according to the Water Act

SAP: S61013672

Enquiries: EMM Holme (012 358 0687)

DEPARTMENT PUBLIC WORKS AND INFRASTRUCTURE DEVELOPMENT

Division: Water and Sanitation

Section: Waste Water Treatment

Re-Advertisement

34. PROCESS CONTROLLER: WATER CARE (12 POSTS)

Scale: R 78 192 – 133 440 per annum
(Recognition for previous experience to R 95 544)

Estimated remuneration package: R 99 750.01 – 170 229.65 per annum

Appointment requirements: Grade 12 or equivalent qualification plus a Certificate/Diploma in Water/Waste Water Treatment;
Knowledge and experience in the related field.

Personal attributes and/or competencies: Analytical, rational and creative thinking
Ability to concentrate for prolong periods
The ability to work on numerous and vastly different planning issues
Negotiating and interpersonal skills
Quick decision making with limited information available
Ability to adapt to a changing environment and different views
Planning acumen
Good presentation and project management skills
A valid Code EB driver's license

Primary function: Responsible for the effective and efficient operations of the waste water treatment process to purify waste water that is discharged to the Waste Water Treatment Plants, to meet the requirements of the permits issued according to the Water Act. The incumbents to this position will be required to work Standby and Shifts according to a predetermined work schedule.

SAP: S61013691; S61013704; S60018133; S60018059; S60018060;
S60018061; S60018156; S61013708; S61013709; S61013710;
S61013711; S 61013712

Enquiries: Ms EMM Holme (012 358 0687)